

**OXFORD TOWNSHIP BOARD OF EDUCATION**  
**Oxford, New Jersey 07863**

Students  
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Birthdays/ Classroom Celebrations

STUDENT BIRTHDAYS – CLASSROOM CELEBRATIONS

**Policies: 2210; 6115; 3542.1**

It is the policy of the Oxford Township Board of Education to recommend that the Chief School Administrator prepare regulations that govern the practical application of school board policies. This student regulation is promulgated based on the following criteria:

1. The recommendations of an *ad hoc* committee of parents and school staff convened to discuss the current birthday celebration policies and regulations of the Oxford Central School.
2. The interruption of student classroom time by overzealous birthday celebrations.
3. The desire to celebrate an important milestone in each child's life without causing undue interruptions to their academic day.
4. The need to develop a regulation that would be easier to enforce and understand.
5. The need to address increasing numbers of students with food allergies.

Therefore, this regulation will govern the birthday celebrations held in the Oxford Central School from February 1, 2012, until such time as the regulation is modified or eliminated.

As of February, 1, 2012, there will be no more food or other treats brought in to the school to celebrate birthdays. The following will be in place:

**Tier I:**

- a. Birthday announcement made over the OCS public address.
- b. Special birthday card from the administration.
- c. Birthday pencil and birthday treat for the student

**Tier II:**

- a. b. and c. from Tier I
- d. Birthday treat for the entire class. This will be provided by the OCS school cafeteria. There is a \$12.00 charge for this part of the celebration. This must be scheduled with the Main Office at least two days prior to the day you would like to celebrate the birthday. The proper order form must be submitted. The form is available on the OCS webpage from the "Birthday Celebrations" link.

**Adopted: January 26, 2012**

## Oxford Central School Birthday Cart Order Form

**Please complete the following order form ONLY if you would like to have Tier II.**

Please place this order form and a check for \$12.00 payable to the *Oxford Central School--Cafeteria*, in an envelope and kindly mark the front "Birthday – Attention Main Office." The homeroom teacher will forward the envelope to the Main Office.

Child's Name: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent/ Guardian: \_\_\_\_\_

Child's Birthday: \_\_\_\_\_

Requested Day/ Date for Celebration: \_\_\_\_\_

Please Note:

--If school is not in session on the date requested, the birthday will be celebrated the next day that school is in session.

--The celebration time will be coordinated with the classroom teacher and might vary depending on the daily schedule.

**--We appreciate as much advance notice as possible! ALL orders have to be scheduled at least 48 hours (2 school days) ahead of the day you are requesting.**

Parent/ Guardians Comments: