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COMMUNICATING WITH THE PUBLIC

The board will keep the community informed of the status of the schools through advertised public meetings, press releases and such other means as may be appropriate.

The public information program of the board and the district shall be directed by the chief school administrator, who shall arrange to keep the public informed regarding the policies, administrative operations, objectives, and successes or failures of the schools and shall provide interpretation and explanation of the schools' plans and programs.

The district's budget; its audit; its annual goals and its progress toward achievement of them; its special education plans; its bilingual/ESL program; pupil progress toward achievement of the Core Curriculum Content Standards; graduation statistics and any other information shall be communicated to the public as required by law.

The board's meetings and records shall be a matter of public information except as such meetings and records pertain to individual personnel and other classified matters.

Each year by September 30 the chief school administrator shall oversee the compilation of a report card of each school in the district that includes all statistical information specified by the State Department of Education and any additional information required by federal law. The report card shall be disseminated to staff and parents/guardians and made available to the media and other interested members of the school community.

Avoiding Excessive Expenditures when Communicating with the Public

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District publications will be produced and distributed in a cost-efficient manner, for example:

- A. Use of expensive materials or production techniques is prohibited when lower cost methods are available. Use of color glossy publications is prohibited. The district will utilize other, less expensive, suitable methods for printing. The district will effort the use of electronic communication where appropriate. Color printing may be utilized if the ink is donated to the district.
- B. Distribution of pictures of school board members is prohibited within 90 days of any district election.
- C. Excessive public relations activities that are not part of the instructional program are prohibited.

**Date:**

**First Adoption: August 28, 2008**

**Review Date: October 6, 2008**

**Revision and Adoption: April 2, 2009**

**Review Date: December 20, 2010**

**Revision and Adoption: January 27, 2011**

**Legal References:**

The No Child Left Behind Act of 2001 requires communicating with the public on a number of topics.

<u>N.J.S.A. 10:4-6 et seq.</u>	Open Public Meetings Act
<u>N.J.S.A. 18A:7E-2</u> through -5	School report card program
<u>N.J.S.A. 47:1A-1 et seq.</u>	Examination and copies of public records ("Open Public Records Act")
<u>N.J.A.C. 6A:8-3.1(a)3</u>	Curriculum and instruction

<u>N.J.A.C. 6A:23-8.1 et seq.</u>	Budget Review and Approval
<u>N.J.A.C. 6A:30-3.1</u>	Comprehensive review of public school districts
<u>N.J.A.C. 6A:23A-8.1</u>	Budget submission, support documentation, website publication
<u>N.J.A.C. 6A:23A-9.5</u>	Commissioner to ensure achievement of the CCCS
<u>N.J.A.C. 6A:23A-5.2</u>	Public relations and professional services
<u>N.J.A.C. 6A:32-12.1</u>	Reporting Requirements
<u>N.J.A.C. 6A:32-12.2</u>	School-level planning

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

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**Possible**

**Cross References:**

1000/1010	Concepts and roles in community relations; goals and objectives
1120	Board of education meetings
2240	Research, evaluation and planning
3570	District records and reports
5124	Reporting to parents/guardians
6142.2	English as a second language; bilingual/bicultural
6142.6	Basic skills
6142.10	Technology
6171.1	Remedial instruction
6171.3	At-risk and Title 1
6171.4	Special education
6300	Evaluation of the instructional program