
LINE OF RESPONSIBILITY/ DISTRICT ORGANIZATION

The board of education shall operate under a unit control system headed by the chief school administrator.

The authority of the board of education is transmitted through the chief school administrator along specific paths from person to person as shown in the organization chart of the school district. The lines of authority represent direction of authority and responsibility. The lines are those approved by the board of education and are intended to establish clear understanding on the part of all personnel of the working relationships in the school system.

Personnel are expected to refer matters requiring administrative action to the administrator to whom they are responsible. Personnel are expected to keep the person to whom they are immediately responsible informed of their activities by appropriate means.

Date:

First Reading: August 28, 2008

Second Reading and Adoption: September 25, 2008

Review Date: December 21, 2010 – No Changes

Legal References:

Other Reasons:

"Unit control" means that the chief school administrator is the chief executive officer and supervises all functions of the district, including financial.

Since the Superintendent Tenure Law of 1991, only districts with chief school administrators tenured prior to that law can maintain dual control. When a tenured chief school administrator is replaced by a non-tenured chief school administrator, the district automatically becomes unit control.

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| <u>N.J.S.A.</u> 18A:11-1 | General mandatory powers and duties |
| <u>N.J.S.A.</u> 18A:17-5 through -14.3 | Secretaries, Assistant Secretaries and School Business Administrators |
| <u>N.J.S.A.</u> 18A:17-15 through -23 | Superintendents and Assistant Superintendent of Schools |
| <u>N.J.S.A.</u> 18A:17-24.1 <i>et seq.</i> | Shared Administrators, Superintendents |
| <u>N.J.S.A.</u> 18A:54-20 | Powers of board (county vocational schools) |
| <u>N.J.A.C.</u> 6A:9-12.3 | Authorization |
| <u>N.J.A.C.</u> 6A:9-12.4 | School administrator |
| <u>N.J.A.C.</u> 6A:9-12.7 | School business administrator |
| <u>N.J.A.C.</u> 6A:32-2.1 | Definitions (chief school administrator) |

Possible

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| <u>Cross References:</u> 1312 | Community complaints and inquiries |
| 2100 | Administrative staff organization |
| 2131 | Chief school administrator |

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| 2210 | Administrative leeway in absence of board policy | |
| 3000/3010 | Concepts and roles in business and non-instructional operations; goals and objectives | |
| 9123 | Appointment of board secretary | |
| 9313 | Formulation, adoption, amendment of administrative | regulations |

Key Words

Unit Control, Dual Control, Line of Authority, Organization Chart