

Oxford Township Board of Education
Work Session Minutes
October 14, 2021 – 7:00 PM

BOARD MEMBERS PRESENT: PRESIDENT: Suzanne Taranto

 VICE PRESIDENT: John Brus

 MEMBERS: Jacob Burlas (arrived at 8:19 PM)
 Kristen MacLean
 Brian O'Neil
 William Ott
 Michael Zulla

ADMINISTRATION AND STAFF PRESENT:

 CHIEF SCHOOL ADMINISTRATOR: Robert Magnuson
 BUSINESS ADMINISTRATOR: Nancy DeRiso

Mrs. Taranto called the meeting to order and read the following notice:

SUNSHINE NOTICE

Notice of time, date, location and agenda of this meeting, to the extent then known was provided at least forty eight (48) hours prior to the commencement of this meeting in the following manner pursuant to the provisions of Chapter 231 of the law of 1975 "the Open Public Meetings Act:"

- Emailing to the Express Times
- Posting on the District Website and the Main Bulletin Board in the District Office
- Filing with the Oxford Township Clerk

Mrs. Taranto then lead all assembled in the pledge of allegiance.

Ms. DeRiso called roll.

Mrs. Taranto read the following:

THE OXFORD LEARNING COMMUNITY MISSION STATEMENT

Students are:

- 🐾 Inspired to believe and achieve
- 🐾 Challenged in a caring and character building environment
- 🐾 Enabled to make positive contributions to their community

PRESIDENT'S REMARKS

Mrs. Taranto commented on a successful week of respect program and the money raised for a local charity. She also congratulated the new student council officers.

COMMITTEE AND LIAISON REPRESENTATIVE REPORTS

- a) Legislative – Mr. Magnuson reported that QSAC waivers may be approved shortly
- b) NJSBA Warren County – Mr. Ott reported that there will be a meeting in November regarding mental health
- c) Town Council – Mr. Magnuson reviewed several upcoming town events, the Cambridge West development status, and thanked Mr. Norton for assisting with bus routes during the paving projects coming up.

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- d) Warren Hills Regional High School – Mrs. MacLean reported the board held a goal setting meeting, is looking to refund a bond, increased the sub rate to \$130 per day, changed the public comment process for their meetings, and lost the district’s track coach.

ADMINISTRATIVE REPORTS

- a) Chief School Administrator – Mr. Magnuson reported on the following:
 - 1) COVID-19 testing in the school Start Strong Assessments
 - 2) In-Service Topics: Curriculum Updates/ MyAccess/ CPI/ Into Math
 - 3) Thank you to Maschio's
 - 4) Bus evacuation drill
 - 5) Update on QSAC
 - 6) Update on Strategic Plan
 - 7) Halloween parade and ice cream snack
 - 8) HIB Investigation - Motion by Mr. Brus, seconded by Mr. Ott, to approve the attached September HIB Report submitted by the CSA:

Burlas _absent_ MacLean _abstain_ O'Neil _Y_ Ott _Y_ Zulla _Y_ Brus _Y_ Taranto _Y_

- b) Business Administrator – Ms. DeRiso reported the following:
 - 1) Next Board Meetings – October 28, 2021 7:00 PM
 - 2) Enrollment Numbers for September 2021 – ADE is 247 and ADA is 94.18%

Enrollment:	June 2021	September 2021
Oxford Central School (PreK – 8)	260	247
Warren Hills Regional High School	91	82
Warren County Vo-Tech	30	27
Warren Glen Academy (HS)	1	1
Hunterdon Prep (HS)	2	2
Lopatcong Public School (MS)	1	1
Non-Public Schools	6	4
Other School Choice Districts	2	2
Ridge & Valley Charter School	1	2
Total District Enrollment	394	368

HS = high school student MS = middle school student

- 3) Motion by Mr. Brus, seconded by Mr. Ott, to approve the attached minutes from the August 19, 2021 board of education meeting.
Motion passed with unanimous voice vote of aye.

PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

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Public participation shall be governed by Policy No. 1120 "Board of Education Meetings". **Public comments are invited on matters pertaining only to the agenda at this time.** All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening.

Please let the record reflect that the BOE does not endorse comments made by the public nor will the BOE be held liable for comments made about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous.

None

4) BUDGET & FINANCE

John Brus, Chairperson

a) Discussion items:

1) None

b) Action items:

Motion by Mr. Ott, seconded by Mr. Brus, to approve the following resolution(s):

- 1) Approve a tuition contract with Hunterdon Preparatory School to send high school student ID# 7828433583 to the private school for the 2021-2022 school year at a cost of \$46,311.00 based on \$269.25 per day. This amount will increase to \$56,542.50 for the year if this student attends ESY in July 2022.
- 2) Approve the payment of invoice # 56539 for \$47,000.00 from Servpro for equipment rental and mold remediation work previously approved (August 2021) as an emergent contract from the Coronavirus Response and Relief Supplemental Appropriations Act grant funds. We assert this work falls under the improvement of the indoor air quality in school facilities allowable use of funds.
- 3) Approve a tuition contract with the Department of Children and Families Office of Education (sponsoring agency) for them to reimburse the Oxford Board of Education for tuition and transportation expenses for a state responsible high school student ID# 6070658130 for approximately \$17,823.07 for the 2021-2022 school year. Special services costs, if any, will also be passed through to the state as incurred.

Burlas _Absent MacLean _Y_ O'Neil _Y_ Ott _Y_ Zulla _Y_ Brus _Y_ Taranto _Y_

5) NEGOTIATIONS COMMITTEE

Suzanne Taranto, Chairperson

a) Discussion Items

1) None

b) Action items:

Motion by _____, seconded by _____, to approve the following resolution(s):

1) None

6) BUILDINGS & GROUNDS

Michael Zulla, Chairperson

a) Discussion Items

1) Mr. Magnuson discussed meeting with the OYA regarding basketball practice and games in the gym.

b) Action items:

Motion by Mr. Zulla, seconded by Mr. Ott, to approve the following resolution(s) that have been reviewed and recommended by the CSA and/or SBA :

1) Approve the attached facility use request form per Policy # 1330.

Burlas _Absent MacLean _Y_ O'Neil _Y_ Ott _Y_ Zulla _Y_ Brus _Y_ Taranto _Y_

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CURRICULUM

Jacob Burlas - Chairperson

- c) Discussion Items
 - 1) Mr. Magnuson discussed the ESY and OCS Summer Academy dates for 2022 being July 5th to August 4th from 8:30 to 11:30 four days per week.
- b) Action items:

Motion by Mrs. MacLean, seconded by Mr. Zulla, to approve the following resolution(s) that have been reviewed and recommended by the CSA and/or SBA :

 - 1) Approve the attached field trip forms.
 - 2) Approve the attached School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

Burlas _Absent MacLean _Y_ O'Neil _Y_ Ott _Y_ Zulla _Y_ Brus _Y_ Taranto _Y_

8) TRANSPORTATION & CAFETERIA Michael Zulla, Chairperson

- a) Discussion Items
 - 1) Ms. DeRiso noted that due to supply chain disruption, waivers have been granted to allow food substitutions this year. She also stated that due to cafeteria paper product shortages, we cannot eliminate Styrofoam at this time.
 - 2) Ms. DeRiso noted that the district received a payment of \$1,505.48 from the government in September to compensate for lower cafeteria revenues at the beginning of the pandemic.
- b) Action items:

None

9) PERSONNEL John Brus, Chairperson

- a) Discussion Items
 - 1) None
- b) Action items:

Motion by Mr. Brus, seconded by Mrs. MacLean, to approve the following resolution(s) that have been reviewed and recommended by the CSA and/or the SBA:

 - 1) Approve all teachers to provide home instruction and a-synchronous learning as needed. If these services expand beyond the contracted hours for a teacher they will be paid at the negotiated rate of \$45.00 per hour during the 2021-2022 school year. These services may be paid for from any section of the Coronavirus Response and Relief Supplemental Appropriations Act grant.
 - 2) Approve Nicole Callahan as a substitute teacher with a certificate expiring June 2, 2026.
 - 3) Approve the payment of salaries from the Title I grant for previously approved paraprofessionals Eileen Ruskan and Eve Bodine for the 2021-2022 school year.
 - 4) Approve McKenzie Edgerton as a substitute teacher with a certificate expiring August 2026.
 - 5) Approve the appointment of the following staff members to the Positive School-Wide Behavioral Support/SEL Committee for the 2021-2022 school year and to be paid \$45.00 per hour worked on the committee from the Coronavirus Response and Relief Supplemental Appropriations Act grant funds.
 - a. Pat Carr
 - b. Lisa DeMarco
 - c. Angela Gilberti
 - d. Caitlin Dean
 - e. Lisa Lurz
 - f. Jessica DeWitt
 - g. Danielle Witt
 - h. Manju Mathew
 - i. Leslie Nemeth
 - j. Kelsey halloran

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Mrs. MacLean asked if the hours were paid and Mr. Magnuson replied yes.

Mr. Ott asked if the hours were limited and Mr. Magnuson said he expected the hours to be about 20 per person.

Burlas _Absent MacLean _Y_ O'Neil _Y_ Ott _Y_ Zulla _Y_ Brus _Y_ Taranto _Y_

10) POLICY

a. Discussion Items

1) None

b. Action items:

Motion by Mr. Zulla, seconded by Mrs. MacLean, to approve the following resolution(s) that have been reviewed and recommended by the CSA and/or the SBA:

- 1) Approve the second reading and adoption of policy 5141.10, Face Coverings
- 2) Approve the second reading and adoption of policy 5141.11, Vaccination and Testing

Burlas _Absent MacLean _Y_ O'Neil _Y_ Ott _Y_ Zulla _Y_ Brus _Y_ Taranto _Y_

OLD BUSINESS

Mr. Magnuson reported that he asked high school students to get involved with creating a new version of the school mascot.

Ms. DeRiso reported that the first status report for the LEAP grant has been filed with the state and a meeting with the Comegno Law Firm is scheduled for next week to discuss the feasibility study.

NEW BUSINESS

None

PUBLIC COMMENT – Policy No. 1120 “Board of Education Meetings”

Residents are invited to respectfully share their concerns, comments and suggestions.

None

Mr. Burlas arrived at 8:19 PM.

EXECUTIVE SESSION

Motion by Mr. Ott, seconded by Mr. Brus to enter into Executive Session at 8:19 PM.

Resolved by the Board of Education of Oxford Township as per Chapter 231, P.L. 1975:

That it is hereby determined that it may be necessary to meet in Executive Session to discuss: Student Issues.

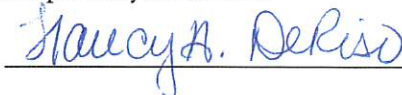
The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

The board returned to public session at 8:22 PM

ADJOURN

Motion by Mr. Ott, seconded by Mr. Zulla, to adjourn the meeting of the Oxford Township Board of Education at approximately 8:23 PM.

Respectfully submitted:



Nancy A. DeRiso, CPA